

Form 641 – Parts A, B & C

ASHNHA Quarterly Project Budget Summary
& Performance Analysis Reporting Form

For All 2010 Denali Commission Approved Projects –
Projects No. 1265 – A through 1265 – L

Project Name: Stereotactic Breast Biopsy Equipment

Name of Hospital / Grant Sub-Recipient: Ketchikan General Hospital

Reporting Period: May 1, 2010 – September 30, 2010

Sub-Recipient Grant No.: 1265 – H

Part 641 – A. Project Budget Summary (provide the following information requested; use additional pages as necessary):

1. Original Project Budget Information:

a. The *original total* approved project budget:

i. Amount of Denali Commission Grant Award: \$76,500.00

ii. Amount of Facility Cost Share Match (CSM): \$76,500.00

iii. Original Total Project Cost [line 1(a)(i) plus line 1(a)(ii)]: \$153,000.00

2. Actual Project Costs Recorded During the Current 5 Month Reporting Period:

a. Amount of the Facility's own Project CSM Expended (non-reimbursed expenditures) during the current reporting period:

\$0

b. Amount of Facility funds expended during the current reporting period for which Denali Commission grant funds are being requested this period on Form 642 (Part B) to reimburse your hospital for its project expenditures: \$0

c. Total amount of project costs recorded during the reporting period, whether expended facility CSM or reimbursement for facility expenditures is being sought (add lines 2a & 2b):

\$0

3. Total Denali Commission Grant Funds Received to Date:

Please report the **total** amount of Denali Commission grant funds **received** (whether received as an advance or as reimbursement for expenses) as of the end of the current reporting period (i.e., the total grant funds received to-date):

\$0

4. Total Facility Cost Share Match Funds Expended to Date:

Please report the **total** amount of hospital funds **expended** (i.e., the hospital's share of the cost of the project *for which reimbursement was not and cannot be sought* from the Denali Commission) as of the end of the current reporting period (i.e., the total hospital matching funds expended to-date for which you did not seek reimbursement):

\$0

5. Project Schedule:

Please state the anticipated start and end dates of this funded 2010 Denali Commission Primary Care Improvements in Hospitals project, and provide a list of appropriate milestone dates for the major phases or activities of your project.

Start date: July 2010

End date: January 15, 2011

<u>Description of Milestone Or Activity</u>	<u>Anticipated Completion Date</u>
1. Purchase order completed.	
2. Equipment delivered on-site at KGH.	11/15/2010
3. Room preparation completed (if required).	11/15/2010
4. Installation complete.	11/30/2010
5. Staff and physician training complete.	12/15/2010
6. Equipment fully operational.	01/15/2011

Part 641 – B. Project Performance Analysis (add line items to the chart as appropriate):

2010 Project Budget Line Items:	Approved Budget:	Actual Cost:	Scheduled Completion Date:	Actual Work Performed:
Equipment purchase, installation and training.	\$153,000.00		1/15/2011	Purchase order has been submitted, equipment is being delivered on-site at KGH.
Totals:	\$153,000.00			

Part 641 – C. Facility Certification:

The preparer of this report, by signing below, certifies on behalf of his or her employer, that the information contained herein is accurate and complete to the best of his or her knowledge.

Karen Wolfred
Signature

October 13, 2010
Date

Karen Wolfred, Grants and Special Projects Manager
Printed Name and Official Title

(Last Revised 8.31.2010)

Form 642 – Parts A & B

ASHNHA's Quarterly Project Reporting Form

**Covering All 2010 Denali Commission Approved Projects
Projects No. 1265 – A through 1265 – L**

Please Use this Form to File the Quarterly Narrative Progress Report And / Or Make a Fund Disbursement Request

Project Name: Stereotactic Breast Biopsy Equipment

Name of Hospital / Grant Sub-Recipient: Ketchikan General Hospital

Reporting Period: May 1, 2010 – September 30, 2010

Sub-Recipient Grant No.: 1265 - H

Part 642 – A. Project Narrative (use additional pages as necessary) :

1. **What is the status of your D/C 2010 "Primary Care Improvements in Hospitals" project as of September 30, 2010? (Please list all project phases completed or milestones achieved during the reporting period.)**

Equipment has been ordered and is in the process of arriving on-site at KGH.

2. **Is your 2010 project on schedule? If not, what kind of problem(s) does the delay present? How will this be dealt with? Will the delay potentially extend the project beyond 9/30/2012?**

The project is on schedule and is expected to be complete by January 15, 2011.

3. **Is the 2010 project on budget, or over or under budget? If over budget, how will this be dealt with? What funds is your facility using to cover the additional project costs?**

The project is on budget.

4. **Other comments, problems and solutions:**

None at this time.

Part 642 – B. Project Fund Disbursement Request (Advance or Reimbursement)

We are requesting ASHNHA to release \$ 0 in Denali Commission Grant Funds for our project at this time. *This funding request is:*

1. a request for an *Advance* against our Project Grant Award Funds; **or**
2. a request for *Reimbursement* from Project Grant Award Funds in order to cover project expenses incurred by our hospital during the reporting period.

(Copies of all invoices submitted and checks written in payment must accompany any request for reimbursement; copies of purchase orders or other commitment documents must accompany any request for an advance).