



**Financial Assistance
Award**

DENALI COMMISSION
 510 L Street, Suite 410
 Anchorage, Alaska 99501
 (907) 271-1414 (phone)
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 www.denali.gov

Award Number 01428-00

Award Title Code and Conditions Survey of
 Quinhagak Fish Plant

Performance Period January 15, 2013 through September 30, 2013

Recipient Organization & Address
 NATIVE VILLAGE OF KWINHAGAK
 PO BOX 149
 Quinhagak, AK 99655-0149

Authority
 112 Stat 1854

CFDA Number
 90.100

**Denali Commission Finance
 Officer Certification**

Ms. Jennifer Price
 01/28/2013

Phone: 907-556-8165
Recipient DUNS # 780170408 **TIN #** 1920068827A1

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000AL	\$30,000.00		\$0.00		\$30,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Signature of Authorized Official - Denali Commission
 Electronically Signed

Typed Name and Title
 Mr. Joel Neimeyer
 Federal Co-Chair

Date
 01/28/2013

AWARD ATTACHMENTS

NATIVE VILLAGE OF KWINHAGAK

01428-00

1. Award Conditions

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and the Native Village of Kwinhagak
For Code and Conditions Survey of Quinhagak Fish Plant
Award No.1428
January 2013***

1. Scope of Work

The fish plant building in Quinhagak, Alaska, is no longer utilized according to its original intent. The owner of the facility, the Native Village of Kwinhagak (NVK), envisions transforming this building into space available for offices, storage and a truss factory.

Quinhagak, a community of 675, is in the Bethel Census Area. It is estimated that, of the approximately 165 housing units in the community, nearly three quarters of the stock requires major repair, due mostly to black mold. To renovate the village fish plant into a truss factory can contribute to the housing construction boom while retaining revenues in the community. Additionally, excess truss stock could be a source of revenue from sales to outlying villages.

The scope of this project is to conduct a code and conditions survey of the current fish plant facility, with the result that the NVK will be able to make an informed decision about whether to pursue the transformative construction. It is anticipated that NVK will procure professional services to develop an architectural and engineering inspection report on the fish plant.

The building inspection involves the survey of the fish plant to review the structure for a complete remodel and re-purpose including, but not necessarily limited to, the following:

- interior and exterior renovation (i.e. plumbing, roof repair, painting, new windows, doors, flooring, site grading and drainage, remediation or mitigation of hazardous building materials);
- alternative floor plans to accommodate the conversion into office, storage space and truss factory;
- energy efficiency considerations (for example, replacement of existing boiler system with energy efficient system);
- public water and sewer system overview and ownership review;
- the condition survey assessment of the building itself shall include at a minimum the major systems of the building such as structural (foundation, structural walls, etc.), HVAC (heating and ventilation) and electrical (meter base, grounding, exterior lighting, etc.);
- land status and ownership analysis; and,
- code requirement shall be assessed based on City, State, and National code requirements on pre-existing structures.

The report shall document what repairs and or additions are necessary to convert the building including cost estimates for each major line item of the renovation. The report

shall also provide estimated annual operating and maintenance costs for the building for each energy efficiency alternative investigated. The report shall be specific as to what repairs are needed and conceptual drawings and renderings shall be included as necessary.

Denali Commission technical services are available to NVT in the implementation and fulfillment of this project scope.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In Progress	01/15/2013	09/30/2013			0	\$0.00
Project Close-out	10/01/2013	12/31/2013			0	\$0.00

3. Award Performance Period

The Award performance period is January 15, 2013 through September 30, 2013. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-87 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, OMB A-102, applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that NVK will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a “Request for Advance or Reimbursement”, Standard Form 270 (SF-270) submitted by the Native Village of Kwinhagak. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with OMB Circular A-102. Please contact the Denali Commission’s Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Two forms of project reporting are required under this Award, listed below. NVK shall submit reports using the Denali Commission’s on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is January 15, 2013 to March 31, 2013, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part

[subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:
<http://harvester.census.gov/sac/>

8. *Project/Award Close-Out*

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission’s on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government’s support for the project(s) developed under this Award. The format for acknowledgement of the Government’s support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. *Public Policy Laws and Assurances*

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Native Village of Kwinhagak
Mr. Joel Neimeyer Federal Co-Chair 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1414 Fax: 907-271-1415 E-mail: jneimeyer@denali.gov	Henry Mark Village Administrator PO Box 149 Quinhagak AK 99655 Phone: 907-556-8165 Fax: 907-556-8166 Email: hmark.nvk@gmail.com
Mr. Mark Spafford, P.E. Sr. Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1197 Fax: 907-271-1415 E-mail: mcafford@denali.gov	Carla Cleveland CFO Financial Contact PO Box 149 Quinhagak AK 99655 Phone: 907-764-0370 Fax: 907- 556-8166 Email: ccleveland.nvk@gmail.com
Ms. Monica Armstrong Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: marmstrong@denali.gov	Dimitri Shein Accountant Far North Accounting dimitrishein@gmail.com