City of Kiana

Resolution #12-03

A Resolution by the Kiana City Council in Support of Having Barge and Boat Landing Improvements that Include Having Mooring Points (anchors) Installed at the Designated Sites as Shown on the Map attached to this Resolution.

WHEREAS: the City of Kiana (hereinafter "City") is a state recognized municipality, and

WHEREAS: the Kiana City Council (hereinafter "City Council") is the governing body for Kiana, Alaska, and

WHEREAS: the Denali Commission has provided assistance to cities for the purpose of barge and boat landing improvements that includes installing mooring points, and

WHEREAS: the community of Kiana has identified the need for barge and boat landing improvements through the community comprehensive plan, and

WHEREAS: our City Council fully supports having barge and boat landing improvements that include the installation of 6 mooring point sites within fifty (50) to sixty (60) feet inland as shown in the map attached to this Resolution, and

NOW THEREFOR BE IT RESOLVED, that the City of Kiana hereby authorize the Denali Commission to provide barge and boat landing improvements along with installing 6 mooring points at the designated site as shown on the map attached to this Resolution in Kiana, Alaska.

CERTIFICATION:

The foregoing resolution was passed and approved by a duly convened meeting of the Kiana City Council, in which a quorum was present and voted 5 Yes Ø No Ø Abstaining, this 28th day of July, 2012.

Brad M. Reich

Brad Reich, Mayor

Donna Atouk

City Clerk

CITY OF KIANA
Regular Council Meeting
August 21, 2012
Kiana City Office 5:00pm

CALL TO ORDER: Mayor, Brad Reich called the meeting to order at 5:03 pm.

MOMENT OF SILENCE: Observed

ROLL CALL: Members present were Brad Reich, Ruth Sandvik, Amy Morris, Ely Cyrus and Vivian Shellabarger. Members Larry Westlake Sr. and Nita requested to be excused as they are on medical travel status. **Motion made by Ruth Sandvik to excuse their absence, seconded by Amy Morris. Motion Passed. Quorum is established.**

INTRODUCTION OF GUEST: Also present at the meeting were our guest: Richard Eunice, Marcus Geist-USKH, Vera Morris, Maggie Swanson, Julie Reed, Dale Stotts, Jason Turk, Alona Turk

APPROVAL OF AGENDA: The City Clerk and Administrator requested that we add three items to the agenda; under New Business, add items b. Approval of VPSO Appointment, c. New Residential Area Selection, e. Warm Storage Floor. **Ruth Sandvik moved that the agenda with the additions be approved, seconded by Vivian Shellabarger. Motion passed unanimously. The agenda with additions is approved,**

APPROVAL OF PREVIOUS MEETING MINUTES: **Ruth Sandvik moved to approve the minutes of July 10, 2012 and June 21, 2012, as presented, seconded by Vivian Shellabarger. Motion passed unanimously. The July 10, 2012 and June 21, 2012 minutes are approved as presented.**

DEPARTMENT REPORTS:

City Administrators Report: Crystal gave a verbal review of written report provided in packet.

June and July, 2012 Financial Reports: Vera Morris stated she was unaware that the meeting was rescheduled for today; therefore, the June and July financial reports are not ready. She also reported that they must match the Certified Financial Statement so it is taking a little longer than usual. She requested these reports be tabled until they are complete. **Ruth Sandvik moved that the reports be tabled, seconded by Vivian Shellabarger. Motion passed unanimously. Financial reports for June and July, 2012 are tabled until they are complete.**

City Clerk Report: (in packet)

Fuel Project Report: Crystal shared a short report on fuel distribution improvement in her report. Brad directed the administrator to see that the facilities manager meet with the school and AVEC and come up with a strategy to purchase a fuel transfer pump.

Public Safety Report: Richard Eunice reported that he has been on the job for just a couple of days and has nothing to report. He commented that Kiana is a lovely community and look forward to a wonderful time working here. I don't have anything to report, school has started, and I haven't heard that attendance is an issue. Brad formally thanked Jason for the time he has spent here, we have appreciated his work. Jason shared his appreciation of the support he has received from the community in the year and a half he has worked here. He stated that he has learned a lot about the community and himself during his time here. Richard Eunice reported that he did have some issues with dogs, he had a hard time trying to catch some, and he needs equipment. Jason

said there is a pole with a loop that he can use. Brad also shared that a couple of years ago, he and Ely helped ou when the dog situation got out of hand, and they can do it again.

Water and Sewer: We need to get ARUC on getting the sewer in our public buildings fixed; right now there is no bathroom facilities in the Kiana Traditional Council building and no sewer in the blue community building. We need to draft a resolution to ARUC to get these fixed before winter sets in, the resolution can be addressed at the special meeting of addressing the financial reports. If ARUC doesn't respond, let us look at monies we have budgeted and consider hiring Chris Madison to do the necessary repair. Since ARUC took over our water/sewer maintenance and operation, it has not run very smoothly. Another thing, we need to pump out the lift station. This is a dire need. It needs to be pumped out every year. It has to be pumped out soon. We drafted an e-mail to the new engineer guy and haven't heard from him. Dale Stotts-during the hauling of connexes up Blankenship road we discovered that the man-hole cover is exposed. It is a plastic-like cover; it seems it cannot withstand the weight of the heavy equipment. This needs to be covered. Brad- we have the permit to haul gravel once the water goes down, we can re-surface the road. Jason: This brings up a couple of safety issues, one being the baseball cage lying in the middle of the playground area by KTC. It is starting to get dark and the cage is painted blue; this needs to be marked appropriately or moved. Also, I have been patrolling around the equipment, actually walking through the equipment making sure the doors are shut and windows are rolled down. There are some hazardous materials stored in the equipment that children are apt to get into. Brad, it seems a visit to the school by the tribe director, city administrator and myself is required. In the past this has been effective.

ARUC June 2012 Financial Report (in packet) FYI

BOARD REPRESENTATION REPORT

NWAB Representative (no report)-Agenda and Meeting Minutes of NWAB current meetings are included in th packet for your information.

COMMUNICATION AND APPEARANCE REQUEST: ANTHC Re: USDA/RD Program-AN 11-RM4-Kiana- Informational

Denali Commission Re: Kiana Beach Access Road-Construction & Valley View Road-Design: The projects we have submitted for funding were not selected. Brad-to be honest-in order for our projects to be selected we need to send a person down during their selection process. If next year we have everything together, we can look into possibly send someone to their selection meeting to talk about the importance of our project.

NANA Re: Village Economic Development Grant – FYI

Native Village of Kiana Re: Donation Request for Elder's Camp Dale: I am still hoping to hold at least one more session before winter sets in. Brad: We need to determine if we have funds available for donation. We have budgeted for 4th of July and Christmas activities. We will take another look at our budget to see if we can make a donation. We will address this during our special meeting to be held to approve the Certified Financial Statement.

Rural Alaska Community Action Program, Inc. Re: EnergyWise- FYI EnergyWise Project Coordinator, Rhesa Holzheimer has already been here and met with me. They are planning on providing some items for households to help conserve energy, along with providing education and do some energy saving work in households in the community. They are looking for some ideas as to what they can provide. Right now they are recruiting two crew-leaders; their project should be underway soon.

Levesque Law Group, LLC. Re: Offer of Services-FYI, If and when we need additional services other than the half an hour a month we receive from AML/JIA and the legal help we have received from Joe Evans, we can shop around for the best deal.

Brown University Re: Igliqtiqsiugvigruaq Findings-FYI The National Park Service has placed a moratorium on the excavation that Dr. Anderson and his crew is working; the moratorium Dale Stotts: We are on record by resolution government to government regarding the 'so-called' moratorium on the excavation at this site. The tribe noted that we are losing history because of erosion while the moratorium is in effect.

HEARINGS, ORDINANCES, AND RESOLUTIONS

Ordinance 12-01 Amending the Code of Ordinance of the City of Kiana by adding Title 12, Streets, Sidewalks, and Public Places Ruth Sandvik moved that we table this ordinance until we can schedule a work session to revise the ordinance so it fits our community's needs, this should be sometime soon after caribou hunting season, seconded by Vivian Shellabarger, motion passed unanimously. The ordinance is tabled until a work session takes place.

OLD BUSINESS: NWAB-Public Safety Building-selection of site. The council had prioritized the sites they wish for the site of the new Public Safety building and submitted the list to the Borough. What we need is an agreement between the Kiana City Council, the ASC Board and the Regional School Board. We need to make a motion so we have something formal to present to these entities. If we could get this done before the next board meeting we will be able to proceed with the construction of the Public Safety Building, if not it will be delayed another year. **A motion was made by Vivian Shellabarger to prioritize the selection of the site for the new Public Safety Building as follows:**

1. **Between clinic and K-12 school**
2. **Behind the Fire Hall**

The motion was seconded by Amy Morris. Motion passed unanimously. The City of Kiana Council has selected the site of the Public Safety building to be (first priority) between the clinic and the K-12 School (second priority) behind the fire hall.

Denali Commission-Mooring Points-Ruth Sandvik made a motion to approve the 4 (four) mooring points for Kiana, along with the Waterfront Development Plan, seconded by Vivian Shellabarger. Motion passed unanimously. The Kiana City Council unanimously approves to have 4 mooring points installed in Kiana. Crystal, City Administrator is hopeful that the surplus money that was designated to put in 8 mooring points be used to develop a Waterfront Development Plan, since the number of mooring points went from 8 to 4.

NEW BUSINESS: City Clerk Oath of Office-Crystal Johnson led City Clerk, Donna Atoruk in the oath of office.

Approval of VPSO Appointment Vivian Shellabarger made a motion to approve the appointment of VPSO Richard Eunice to serve in our community, seconded by Ruth Sandvik. Motion passed unanimously. The Kiana City Council approves the appointment of Richard Eunice as VPSO for our community.

New Residential Area Selection Vivian Shellabarger made a motion to write a letter to the NWAB requesting they return a portion of the land in Tract A-1 given to them for education by the City to be used for land for a new residential area, seconded by Ruth Sandvik. Motion passed unanimously. A letter will be written to the NWAB requesting a portion of Tract A-1 to be used for land for a new residential area.

Water Plant Fuel Crystal reported that the City of Kiana has 6,219 gallons of fuel stored in the C-1 tank, ARUC fuel tank; the tank is plumbed directly to the water plant. The only way we can have access to the fuel is to transfer it from the

top. We do have enough fuel on hand for our residents. Crystal has been in contact with John Monville to find out if ARUC is willing to purchase the fuel at the rate that is close to what they are paying for fuel now. Another benefit of selling the fuel to ARUC is that this will cut expense that will result in lower cost to our community for services. **Ruth Sandvik made a motion to ask if ARUC is interested in purchasing the fuel at a rate that comes close to what they are paying now, seconded by Vivian Shellabarger, motion passed unanimously. Crystal will work with ARUC to come up with a price that can be agreed upon to allow ARUC to purchase the fuel.**

Warm Storage Regarding e-mail from Bob Schaeffer, NWAB, Drake Construction offered a quote of $ 132,000.00 to pour the concrete for the warm equipment storage building, 40'x50' heated floor, he is able to offer his lower cost because he will also be pouring concrete in Noorvik. **Ruth moved to approve of having Drake Construction to pour the concrete for the warm storage building at the price quoted by Drake Construction, seconded by Amy Morris, motion passed unanimously. The Kiana City Council agrees to the cost of Drake Construction pouring concrete on the floor of the equipment warm storage building to be $132,000.00.**

PUBIC PARTICIPATION: Marcus Geist, USKH- on behalf of Alaska Department of Transportation and FAA regarding the proposed improvements to the airport, I am conducting the environmental study that is necessary to proceed with the project. Once the study is complete, I plan on having a public meeting to gather any public comments, concerns or questions. Currently the plan is to begin the actual work in the spring; the plan is to expand the airport and construct a new apron. Brad- It looks to me that they are planning on using a winter haul route, so there is no plan to build a road. I was hoping they would build a road to avoid tearing up the tundra. The road would also get us access to the gravel source. Dale Stotts- I have received several calls on the issue of a certain individual with children who are living in a tent across the river. With the river rising to high levels there is public concern for their safety. I would like an open discussion regarding the situation, I am unsure if this is a city matter or a tribal matter, but I propose that we have an open discussion. Jason Turk-I spoke to Shawn Curtis who told me that he did approach the individual informing her of our concern for her safety and the safety of her children and offered to help move her into town until the situation diminishes. She refused help; stating that she is fine. They ended moving her up further the bank, closer to the willows. Alona Turk- There is really nothing we can do unless we know that the welfare of the children is in jeopardy; then we can contact the Office of Children's Services, until then there is nothing we can do. I certainly would not appreciate it if someone told me I am living wrongly or tell me how to live. Jason Turk-She has not broken any laws and as far as we can tell, the children are being cared for; so unless something catastrophic happens; there is nothing we can do.
Vera Morris- I have heard reports of a sewage leak and I am wondering if it has been repaired. I know someone came to work on one sewage leak, but I also heard that there was another leak. I am concerned of the safety of the community due to the leakage contaminating even the water children swim in. Brad- the leaks; there were two from the sewage main due to a blockage in the sewage lagoon has been repaired. Ely- I am not concerned about contaminants reaching the river because the tundra acts like a filter, the contaminates are filtered before the run-off reaches the river. I don't believe that there was any public danger due to the leaks.
Vera – one other concern I have is the recent suicides, one up-river and another in Kotzebue. Two current programs are in place to address this concern, Native Aspirations and the Wellness Program. These programs have drawn up plans-I would like to ask for your support to see these plans are carried out. Crystal-in the past Kiana has been proactive in providing activities for the community members. If you have any recommendations for activities, please let us know. Brad-last year Kiana had 27 activities, on average a community provides 11 activities a year. Vivian- I have the workout room open. This is something that guys do. Brad- We have an active community; let us work hard to continue providing activities through volunteer work.

COUNCIL COMMENTS: Ely- Are the 3 connexes at the beach (which are submerged in water) ours? Brad-I believe they are; one has a garage and railings for the clinic, another has a hydraulic pump for the 644 dozer along with windows

for the grader. I am not sure about the 3rd one. Crystal-I believe that has terracing material that belongs to NANA. I don't believe anyone signed the paperwork, so they are the responsibility of Northland.
Ruth – I have been receiving complaints from the community that fuel sales are not always open during regular hours. If it is an issue of someone not wanting to be there, this should be addressed as it is an important service we should be providing to our community on a regular schedule. Crystal- this is a personnel issue that should be discussed in an executive session. Brad – we will have an executive session to address this issue.
Vivian – I will be gone for the regular meeting in September but will return for the October regular meeting.
Brad – I would again like to express my gratitude to Jason for his service in Kiana and encourage him to keep Kiana in mind when seeking employment in the future. I would also like to welcome Richard Eunice to our community and look forward to working with him. We have staff from Young and Begich offices coming to our community to address the broadband needs on the 29th of this month. I encourage you to participate in the discussion.

DATE AND TIME OF NEXT MEETING – The next regular meeting of the Kiana City Council shall be on Tuesday, September 18, 2012 at 5:00 pm at the Kiana City Office.

EXECUTIVE SESSION: Ruth Sandvik moved to go into executive session, seconded by Vivian Shellabarger. Motion passed unanimously. The Kiana City Council went into executive session at 6:45 pm to discuss personnel issues. The council was out of executive session at 7:15 pm.

ADJOURNMENT: Ruth Sandvik moved to adjourn at 7:15 pm, seconded by Vivian Shellabarger. Motion passed unanimously. The meeting of the Kiana City Council adjourned at 7:15

Minutes were approved on 18 day of September, 2012

Donna Attoruk