Financial Assistance Award

DENALI COMMISSION
510 L Street, Suite 410
Anchorage, Alaska 99501
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www.denali.gov

Award Number	01518-00
Award Title	Holy Cross Bulk Fuel Storage Facility Upgrade
Performance Period	April 1, 2017 through March 31, 2018

Authority
112 Stat 1854

CFDA Number
90.100

Recipient Organization & Address
ALASKA VILLAGE ELECTRIC COOP INC
4831 Eagle St
Anchorage, AK 99503-7431

Phone: 907-565-5358
Recipient DUNS # 044597615 **TIN #** 920035763

Denali Commission Finance Officer Certification

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	$310,000.00		$0.00		**$310,000.00**
	$0.00		$0.00		**$0.00**
	$0.00		$0.00		**$0.00**
	$0.00		$0.00		**$0.00**
	$0.00		$0.00		**$0.00**
		$0.00		$0.00	**$0.00**
		$0.00		$0.00	**$0.00**
		$0.00		$0.00	**$0.00**
		$0.00		$0.00	**$0.00**
		$0.00		$0.00	**$0.00**
Total	**$310,000.00**	**$0.00**	**$0.00**	**$0.00**	**$310,000.00**

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Signature of Authorized Official - Denali Commission	Typed Name and Title	Date
Electronically Signed	Mr. Jay Farmwald Director of Programs	03/06/2017

Rev: 05/2008

AWARD ATTACHMENTS

ALASKA VILLAGE ELECTRIC COOP INC 01518-00

1. Terms and Conditions
2. Attachment A
3. Budget and Funding Summary

Financial Assistance Award Terms and Conditions
Between the Denali Commission and Alaska Village Electrical Cooperative
For Bulk Fuel Upgrades – Holy Cross, Alaska
Award No. 1518

1. Project Summary

a. Scope of Work**:** Design of Alaska Village Electrical Cooperative (AVEC) and community bulk fuel upgrades in Holy Cross, Alaska.

b. Deliverables: Concept Design Report with 35% complete design drawings. 65% complete design drawings and specifications.

c. Budget: The Commission is making $310,000 available for the project via this Financial Assistance Award (FAA). This amount includes all direct, indirect, and pre-award costs (if any) authorized pursuant to 2 CFR 200.458. All Commission funding is intended to be used for the scope of work identified in this FAA only. Any funds remaining after the full scope of work has been completed shall be returned to the Denali Commission consistent with 2 CFR 200.319.

d. Delivery Method: AVEC will subcontract the design work.

e. Performance Period: The Period of Performance for this FAA is April 1, 2017 through March 31, 2018. In accordance with 2 CFR 200.309 Recipients can only incur obligations or costs against this FAA during the Period of Performance, unless specifically authorized in the Special Provisions (Section 14 of this document). If a project cannot be completed within the approved Period of Performance, an extension request must be made in accordance with the Commission's *Recipient Guidelines and Requirements* (RGR) document dated July 2015, available at www.denali.gov.

More detailed information on scope, deliverables, budget, funding, project delivery method and/or management plan, schedule and key milestones are included in Attachment A dated 2 March 2017.

2. Project Reporting and Commission Site Visits

Progress reports and a close-out report are required under this FAA. Progress Reports shall be submitted at the frequency stipulated in the Special Provisions. The Closeout Report shall be completed within 90-days of the end of the Period of Performance. All reports must be submitted using the Denali Commission's on-line Project Database System, available at www.denali.gov/dcpdb.

Commission staff or agents of the Commission may make visits to the project site and/or home office to monitor progress during and/or after the Period of

Performance. The Recipient shall coordinate and make information available as necessary to facilitate any such site visits.

Refer to the *Recipient Guidelines and Requirements* document for further information related to reports and site visits.

3. Payments

Payments under this FAA will be made in accordance with 2 CFR 200.305 by electronic transfer in response to a Standard Form 270 (SF-270) "Request for Advance or Reimbursement", submitted by the Recipient. At a minimum, all 270's must include summary cost information on labor, materials, contracts/consultants, and indirect costs. Detailed documentation is required for any single expenditure greater than $50,000. If Pre-award Costs and/or Advance Payments are authorized under this FAA, the Special Provisions will indicate so. Requests for reimbursements may be made as needed. Refer to the *Recipient Guidelines and Requirements* document for further information about submitting SF-270's.

4. Modifications

In accordance with 2 CFR 200.308, the Recipient shall report deviations in project scope, budget, delivery method, management plan, schedule, or changed site conditions, and request prior approvals from the Program Manager. The Recipient shall also submit written requests to the Program Manager for the replacement of Key Staff identified in the Special Provisions. Refer to the *Recipient Guidelines and Requirements* document for further information about modifying a Financial Assistance Award.

5. Financial Management, Record Keeping, Internal Controls, and Audits

The Recipient must have financial management and record keeping systems that are consistent with 2 CFR 200.302. If the Recipient is a State organization, it must expend and account for FAA funds in accordance with applicable State laws and procedures for expending and accounting for the State's own funds.

The Recipient must establish and maintain effective internal controls with respect to this FAA that are consistent with 2 CFR 200.303.

In accordance with 2 CFR 200.501, Recipients that expend $750,000 or more of federal funds in a year shall have a single or program-specific audit conducted for that year.

Refer to the *Recipient Guidelines and Requirements* document for further information about financial management, record keeping, internal controls and audits.

6. Direct and Indirect Costs

All direct costs must be allowable and reasonable. Indirect costs must be allocable based on accepted accounting policies and practices. Indirect costs must be specifically included as a line item or identified with appropriate notes in the approved FAA budget. Refer to 2 CFR 200 Subpart E (Cost Principles) and the *Recipient Guidelines and Requirements* document for further information on direct and indirect costs.

7. Sub-Awards and Contracts

All sub-awards and contracts issued by the Recipient under this FAA must comply with 2 CFR 200.331 and Appendix II to 2 CFR 200. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

8. Acknowledgement of Support

The Recipient shall name the Denali Commission as a financial contributor and project/program partner in all media correspondence related to the work supported by this FAA. If Commission funds are used for construction, the Recipient shall also display a sign at the construction site that acknowledges the Commission's support. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

9. Real and Personal Property

In accordance with 2 CFR 200.311, 313, and 316 the Denali Commission may require the Recipient to execute a security interest or other public notice of record to indicate that real or personal property acquired or improved, in whole or in part, with Federal funds is subject to a Federal interest. Any such requirements under this FAA, including post project reporting in accordance with 2 CFR 200.329, will be stipulated in the Special Provisions.

10. Conflict of Interest

In accordance with 2 CFR 200.112, the Recipient must disclose in writing any potential conflicts of interest to the Commission. In addition, 2 CFR 200.318 requires that Recipients maintain written standards of conduct covering conflicts of interest and governing the performance of their employees engaged in the selection, award, and administration of contracts. Refer to the *Recipient Guidelines and Requirements* document for further information on this subject.

11. Denali Commission Policies

Recipients may be required to comply with certain published Denali Commission policies which can be found in the *Recipient Guidelines and Requirements* document. Applicable policies are referenced in the Special Provisions of this FAA, and specific requirements/deliverables (if any) are stipulated in Appendix A.

12. Laws and Regulations

Recipients are required to comply with all applicable Federal laws and regulations. General categories of potentially applicable laws and regulations are summarized below. Refer to the *Recipient Guidelines and Requirements* document for further information on specific laws and regulations that may apply.

a. Debarment and Suspension
b. Whistle-blower Protection
c. Non-Discrimination
d. Lobbying and Propaganda
e. Environmental
f. Drug-Free Workplace
g. Travel
h. Human Rights
i. Animal Welfare
j. Executive Compensation

13. Other Provisions

a. The United States expressly disclaims any and all responsibility or liability to the Recipient or sub-recipients for the actions of the Recipient or sub-recipients resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this FAA, including sub-awards, contracts, or sub-contracts issued in connection with this FAA.

b. To the maximum extent practicable, considering applicable laws, the Recipient shall accomplish the project contemplated by this FAA using local Alaska firms and labor.

c. All terms and conditions contained in this FAA apply to any sub-recipient under this FAA.

d. Failure to comply with the provisions of this FAA or maintain satisfactory performance may result in additional FAA conditions pursuant to 2 CFR 207. This includes but is not limited to: temporarily withholding of payments pending the correction of the deficiency; disallowance of project costs; wholly or partially suspending or terminating the FAA. In addition, failure to comply with the provisions of this FAA may also have a negative impact on the Recipient’s eligibility for future Federal awards.

14. Special Provisions

Progress Reports: Shall be submitted on a quarterly basis. The first reporting period in April 1, 2017 to June 30, 2017, and quarterly thereafter in accordance with the Commission's *Recipient Guidelines and Requirements*.

Pre-award Costs: N/A

Key Staff: Forest Button, AVEC Project Manager

Advance Payments: N/A

Federal Property Interests and Reporting Requirements: N/A

Denali Commission Policies:

- Sustainability
- Private Enterprise
- Cost Containment

Insurance: The Denali Commission shall be named additional insured on AVEC's Liability Insurance Policy as well the Liability Insurance Policy of the Engineering Firm retained by AVEC to design the bulk fuel upgrades.

Cooperative Agreement: The Recipient agrees to cooperate and collaborate with the Denali Commission during the project. The Commission will participate in those specific activities stipulated in Attachment A.

15. Program Manager, Financial Manager & Other Contact Information

Denali Commission	**Alaska Village Electric Cooperative**
Tom Wolf Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-5232 Fax: 907-271-1415 Email: twolf@denali.gov	Forest Button Project Manager 4831 Eagle Street Anchorage, AK 99503 Phone: 907-646-5961 Fax: 907-562-4086 Email: fbutton@avec.org
Janet Davis Grants Management Officer 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3036 Fax: 907-271-1415 Email: jdavis@denali.gov	Meera Kohler CEO 4831 Eagle Street Anchorage, AK 99503 Phone: 907-561-1818 Fax: 907- 562-4086 Email: mkohler@avec.org

Financial Assistance Award 1518
Between the Denali Commission and Alaska Village Electrical Co-operative
For Bulk Fuel Upgrades – Holy Cross, Alaska
Attachment A
2 March 2017

a. Scope of Work: Develop the 35% and 65% completion level design documents for the refurbishment or replacement of the Holy Cross Bulk Fuel Storage Facilities. The facilities to be upgraded are the AVEC Tank Farm, the City of Holy Cross Tank Farm, and the Deloycheet Native Corporation tank farm.

   Design work shall comply with all relevant state and federal requirements including but not limited to the Environmental Protection Agency, the Coast Guard, the National Electrical Safety code, and Alaska Fire Marshal regulations.

   AVEC shall supply NEPA documentation consistent with the Denali Commission policies and procedures published in the Federal Register on August 11, 2016. The documentation shall cover the bulk fuel storage facilities upgrades and all other related construction supported via this Financial Assistance Award.

b. Deliverables:

   - 35% design documents (CDR including 35% complete plans and outline specifications)
   - 65% design documents (plans, specifications, and an updated construction cost estimate)
   - A final report detailing the entire project and outcomes

c. Budget: See attached Budget and Funding Summary dated 2 March 2017.

d. Delivery Method: AVEC will provide project management services with in-house staff. AVEC will subcontract the design work.

   The Denali Commission shall participate in the review of deliverables.

e. Schedule: Key project milestones are summarized below.

   Complete CDR and 35% design documents: August 31, 2017
   Complete 65% design documents and construction cost estimate update December 31, 2017
   Award Closeout: March 31, 2018

Award 1518
Bulk Fuel Facility Upgrades
Holy Cross, AK

Budget and Funding Summary

2 March 2017

BUDGET				
Line	Item	Provided By	Amount	Basis/Notes
1	**Planning and Design**			
2	Project Management	AVEC	$11,000	100 hrs @ $110/hr burdened labor rate
3	PM Travel	AVEC	$6,000	2 trips @ $3,000/trip
4	Design and Permitting	Contractor	$289,000	From CRW proposal to AVEC dated 2/9/17
5		**Subtotal**	**$306,000**	
6	AVEC Indirect Costs [a]		$4,200	10% of lines 2, 3; 10% of first $25,000 of lines 4
7		**Total**	**$310,200**	
8		**Rounded**	**$310,000**	

Additional Notes
a. AVEC does not have a federally negotiated indirect rate; use the 10% de-minimus rate in 2 CFR 200.414

FUNDING				
Line	Source	Award or Reference	Amount	Notes
9	Denali Commission	This Action	$310,000	
10	**Total Funding Available As Of This Action**		**$310,000**	