Denali Commission
510 L Street, Suite 410
Anchorage, AK 99501

907.271.1414 *tel*
907.271.1415 *fax*
888.480.4321 *toll free*
www.denali.gov

Denali Training Fund
Quarterly Progress Report

Funds for this project are provided by the USDOL and the Denali Commission and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization: Haines Assisted Living, Inc.
Name of Project: Certified Nurse's Aid Training / ASSISTED LIVING TRAINING
Reporting Period: 1/1/2009 to 3/31/2009
Contact Person: Vince Hansen
Contact Number: 766-3616 Email Address: halincn@aptalaska.net
Expenditures to date: $12,166.10

Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.

Signed by: [signature] Dated 4/4/2009

1. In a few sentences, please describe the scope of your project:
Planned facility administrator will complete Certified Nurse's Aid course and obtain State licensing. This will help prepare the administrator to provide the necessary services to residents and to oversee staff at the facility. Administrator and Universal Workers will be trained in specialized job skills by June in preparation for hire at facility opening.

2. Project Activities for this Reporting Period:
Describe the grant activities that happened during this report period. Include planning, advertisement and/or training performance that occurred this quarter? List any accomplishments achieved. (Attach advertisements if applicable)
Course details and logistics were completed. Administrator traveled to and began training at Elite Care facility. Completed orientation to philosophy, outreach processes, service model and system of operation at Fanno Creek site. He is approximately half way through the training.

3. Scheduled Project Activities/Important Dates for next quarter:
Describe your planned activities and training for next few months. Please include important dates like graduation, site visits, travel, job fairs, etc.
The remaining components of Administrator training are policies on all areas of operation, activities, budgeting, supplies, client tracking system, accountability, staffing, scheduling and other staffing related issues. Prior to completion, the schedule and logistics for remaining trainees will be set. Their training will begin May 18 and be completed within four weeks

following. The facility is expected to open by September 1 and they will begin employment at that time.

4. a. How many are in your training program during this reporting period?
One

b. How many people have been trained and/or certified to date from this grant?
One

(Please complete form below.)

5. Please list complete the list by putting the community to which each individual trained is from, the type of training and certification, the graduation date and who will employ them upon completion of training.

Community where trainee lives	Type of Training/ Service	Type of Certification to be earned/earned	Dates of training	Graduation Date	Employment commitment after training is complete
Haines	Model Resi-dence Train-ing	Completion certificate demonstrat -ing competency	3/23-4/17/09	4/17/09	Upon completion will be hired as HAL Residence Administrator

6. Please identify any problems or changes in your training project that will affect the budget, scope or timeline of the project. Is your training on schedule? What are the reasons for any difficulties or delays? Are you over budget/under budget? Have you had to change the initial scope?

Project is proceeding according to plan. Phase I of training was completed as planned, right on schedule. Schedule for training was adjusted from last report as anticipated facility opening is currently planned for September 1. The currently planned timeline for remaining training will coincide with that schedule. All training should be completed by June 30. No changes to project scope are requested at this time.

Please provide an explanation to this change and your resolution to the variance.

7. How are you or will you be evaluating the individuals being trained to ensure competency, skill level and understanding? (Testing, assessment, etc)
State and course standards were previously established. These have been met and exceeded by the trainee.
Phase II of project is underway. Each component is evaluated and reviewed by training entity. Trainee is on course to meet objectives and obtain certificate of completion by April 18.

8. Please identify areas that we can assist you in the future.

All is well to this point. May request shifting of funds between categories if one category is under spent (i.e. travel to contractual). We will continue to monitor this.