



**Financial Assistance
Award**

DENALI COMMISSION
510 L Street, Suite 410
Anchorage, Alaska 99501
 (907) 271-1414 (phone)
 (907) 271-1415 (fax)
 www.denali.gov

Award Number 01373-00

Award Title 2011 REAP Business of Clean Energy in Alaska Conference

Performance Period April 4, 2011 through September 30, 2011

Recipient Organization & Address
 Renewable Energy Alaska Project
 308 G St Ste 207
 Anchorage, AK 99501-2153

Authority
 112 Stat 1854

CFDA Number
 90.100

Denali Commission Finance Officer Certification

Ms. Jennifer Price
 07/07/2011

Phone: (907) 929-7770
Recipient DUNS # 792053410 **TIN #** 260484527

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$5,000.00		\$0.00		\$5,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
Various		\$125,000.00		\$0.00	\$125,000.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$5,000.00	\$125,000.00	\$0.00	\$0.00	\$130,000.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award between the Denali Commission and Renewable Energy Alaska Project for the Business of Clean Energy in Alaska (BCEA), Award No. 1373

Continued on the following pages.

Signature of Authorized Official - Denali Commission
 Electronically Signed

Typed Name and Title
 Mr. Joel Neimeyer
 Federal Co-Chair

Date
 06/30/2011

AWARD ATTACHMENTS

Renewable Energy Alaska Project

01373-00

1. Award Conditions - Business of Clean Energy in Alaska

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and Renewable Energy Alaska Project
For the Business of Clean Energy in Alaska (BCEA)
Award No. 1373
April 2011***

1. Scope of Work

The Denali Commission (Commission) is providing a total of \$5,000 to the Renewable Energy Alaska Project (REAP) for the sponsorship of the Business of Clean Energy in Alaska (BCEA) two day conference to be held in Anchorage, Alaska April 28 and 29, 2011 at the Dena'ina Convention Center. This conference will focus on understanding the challenges and the best practices in implementing Energy Efficiency and Renewable Energy EE/RE infrastructure throughout Alaska.

Approximately 400 attendees are expected to attend and the total budget is \$130,000. Agenda items include: plenary panels, keynote presentations, breakout sessions, and networking tables on energy efficiency and renewable energy topics.

More renewable energy projects in rural Alaskans will mean less reliance on imported diesel fuel, stabilized electric prices as well as job development and training. Total budget for the Conference is projected to be \$130,000 with the majority of costs providing keynote speakers, venue rental, sound and audio visual rentals, advertising and invitation and program printing.

Denali Commission funds of \$5,000 for the Conference will provide some of the following:

- Facilities/Rentals
- Printing
- Sound and audio visual rentals

Sponsorship of these events will further the Denali Commissions mission of providing alternative-renewable energy ideas to rural Alaska. Benefits to the Commission as a sponsor include:

- Exhibit space for Sponsoring Organization
- Sponsoring Organization's logo listed and linked on Conference website
- Sponsoring Organization's logo listed in Conference program
- Sponsoring Organization's logo listed on Conference signage
- Six Conference registrations
- Half page advertisement in the Conference program

Commission funds for sponsorship can be used for: event space and equipment rentals for the actual event, event costs including video, audio and sound system rentals/services, travel of conference attendees (travel does not include food or lodging costs), event program printing or other event media needed for attendees. All activities that involve the work of consultants or contractors must be procured through fair and open procurement processes, in keeping with the Federal Circulars in order to be eligible

Commission costs. Commission funds cannot be used for food or beverage of any kind, gifts, per diem of attendees or wages/salaries. Any questions regarding acceptable uses of funds should be directed to the program manager.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

2. *Milestones*

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In Progress	04-01-11	06-30-11				\$0.00
Project Close-out	07-01-11	09-30-11				\$0.00

3. *Award Performance Period*

The Award performance period is 04-01-11 through 09-30-11. This is the period during which Award recipients can incur obligations or costs against this Award.

4. *Direct and Indirect Costs*

The cost principles of OMB Circular A-122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. *Budget and Program Revisions*

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that REAP will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. *Payments*

Payments under this Award will be made by electronic funds transfer in response to an invoice submitted by REAP. Requests for reimbursement may be made when funds are incurred or expended and should be submitted no later than 30 days after the expenditures are made. The invoice must be submitted to the Denali Commission via fax, e-mail

(finance@denali.gov) or mail in order for payment to be processed. Payments shall be made in accordance with OMB Circular A-102. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about payment. **No interest will be accrued on these funds.**

7. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Final reports must include program brochures for the conference and program photos. Refer to scope of work for acknowledgement guidelines for this award. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

8. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b. This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

9. *Non-Compliance with Award Conditions*

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

10. *Program Manager, Financial Manager & Other Contact Information*

Denali Commission	Renewable Energy Alaska Project
Sharon Lind Denali Commission Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-5217 Fax: 907-271-1415 E-mail: slind@denali.gov	Chris Rose Executive Director 308 G Street, Suite 207 Anchorage, AK 99501 Phone: 907-929-7770 Fax: 907- 929-1646 Email: crose@alaska.net
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Hannah Gustafson Assistant Director 308 G Street, Suite 207 Anchorage, AK 99501 Phone: 907-929-7770 Fax: 907- 929-1646 Email: hannah@realaska.org