



**Financial Assistance
Award**

DENALI COMMISSION
510 L Street, Suite 410
Anchorage, Alaska 99501
 (907) 271-1414 (phone)
 (907) 271-1415 (fax)
 www.denali.gov

Award Number	01215-00
Award Title	Statewide Solid Waste Administration - RurAL CAP
Performance Period	January 2, 2010 through December 31, 2010

Authority 112 Stat 1854	CFDA Number 90.100
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Recipient Organization & Address
 Rural Alaska Community Action Program, Inc (RurAL CAP)
 731 E 8th Ave
 Anchorage, AK 99501-3772

Denali Commission Finance Officer Certification	Jennifer Price 02/12/2010
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Phone: (907) 278-2309
Recipient DUNS # 020247920 **TIN #** 920033876

Cost Share Distribution Table

Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000AL	\$57,356.00		\$0.00		\$57,356.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
		\$0.00		\$0.00	\$0.00
Total	\$57,356.00	\$0.00	\$0.00	\$0.00	\$57,356.00

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award Between the Denali Commission and RurAL CAP For Statewide Solid Waste Administration, Award No. 01215

Continued on the following pages.

Signature of Authorized Official - Denali Commission Electronically Signed	Typed Name and Title Joel Neimeyer Federal Co-Chair	Date 02/09/2010
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AWARD ATTACHMENTS

Rural Alaska Community Action Program, Inc
(RurAL CAP)

01215-00

1. Award Conditions - RurAL CAP Administration

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and RurAL CAP
For Statewide Solid Waste Administration
Award No. 01215
December 2009***

1. *Scope of Work*

The scope of work under this Financial Assistance Award (Award) consists of the project management and technical assistance for twelve Denali Commission Solid Waste Program grant projects (awards 01203 - 01214) under provisions of the October 5, 2009 Memorandum of Understanding between Rural Alaska Community Action Program, Inc. (RurAL CAP) and the Denali Commission. The referenced awards are generally described as:

- Akiachak IRA -Solid waste equipment purchase - not to exceed \$32,757.
- Chefornek -Landfill cleanup and repairs - not to exceed \$40,000.
- Chenega - IRA Solid waste equipment purchase - not to exceed \$32,000.
- Ekwok IRA - Solid waste equipment purchase - not to exceed \$34,822.
- Gulkana -Village Council – Landfill cleanup - not to exceed \$40,000.
- Levelock IRA - Solid waste equipment purchase - not to exceed \$38,066.
- Northway - Solid waste equipment purchase - not to exceed \$23,400.
- City of Nulato - Landfill cleanup and upgrades - not to exceed \$37,582.
- Nunapitchuk IRA - Landfill cleanup - not to exceed \$36,500.
- Platinum Traditional Council - Landfill cleanup and equipment purchase - not to exceed \$39,734.
- Native Village of Tununak IRA - Solid waste equipment purchase - not to exceed \$40,000.
- Yukon River Intertribal Watershed Council - Solid waste backhaul project and equipment purchase - not to exceed \$30,000.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

2. *Milestones*

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see Section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
Project Activation and Equipment Purchase	01/02/2010	12/31/2010				

Project Close-Out

01/01/2011

03/31/2011

3. Award Performance Period

The Award performance period is January 2, 2010 through December 31, 2010. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of A-122 are applicable to this Award. Indirect costs up to 11.5% and direct costs up to 2% are allowable under this Award. The Award amount, (not to exceed \$57,356) was calculated based on the total amount of FY09 solid waste project fund awarded, \$ 424,861. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that RurAL CAP will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by the RurAL CAP. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Three forms of project reporting are required under this Award, listed below. RurAL CAP shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is January 2, 2010 to March 31, 2010 and quarterly thereafter. Reports are due within

30 days of the end of the reporting period. Progress reports shall include the following:

- i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. In addition to reporting quarterly, RurAL CAP shall meet twice annually with the Commission to report lessons learned and project status. These meetings shall include community participation.
- c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

8. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission’s on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government’s support for the project(s) developed under this Award. The format for acknowledgement of the Government’s support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	RurAL CAP
Gene Kane Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3025	Cathie Clements Division Director Community Service 731 East 8th Avenue Anchorage, Alaska 99501 Phone: 907-865-7357

Fax: 907-271-1415 E-mail: gkane@denali.gov	Fax: 907-279-6343 Email: cclements@ruralcap.com
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Deborah Conover Accounting Manager 731 East 8th Avenue Anchorage, Alaska 99501 Phone: 907-865-7302 Fax: 907-222-1834 Email: cclements@ruralcap.com

12. Other Project Specific Requirements

The MOU between the Denali Commission and RurAL CAP states that RurAL CAP shall: "prepare financial reports, progress reports and closeout reports of the FAAs as required by the Commission and provide the Commission's program manager with lessons learned, learned best practices and challenges encountered during project development".